



KAAMADHENU ARTS AND SCIENCE COLLEGE

Affiliated to Bharathiar University, Coimbatore
Sathyamangalam, Erode District - Tamilnadu-638503

Date: 16.03.2019

Internal Quality Assurance Cell (IQAC)

CIRCULAR

The Internal Quality Assurance Cell (IQAC) will meet on Wednesday, March 20, 2019, at 11.30 a.m. in the principal chamber. The following points will be discussed with the members at the time of the meeting. We request that you kindly attend the meeting without fail.

Agenda:

1. Action taken of the previous meeting minutes
2. Discussion of NAAC files - Criterion 1 to 7
3. Orientation Programme

IQAC-Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College,
Sathyamangalam.
Copy to: All IQAC Members

All the HoDs'



Principal
Kaamadhenu Arts And Science College
Sathyamangalam.

Dr. K. SENTHILKUMAR
Principal
Kaamadhenu Arts and Science College
Sathyamangalam - 638 503



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Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 20.03.2019 at 11.30AM

Members Present

S.No	Chairperson/ Member	Name	Designation
1	Chairperson	Dr. K.Senthilkumar	Principal
2	Management Representative	Ms. P.Malar Selvi	Joint Secretary
3	Coordinator	Mr. P.Dharmarajan	Assistant Professor
4	Teacher Representatives	Ms. S.Umamaheswari	Assistant Professor
		Dr. R.Nagaraj	Associate Professor
		Dr. M.Sampathkumar	Assistant Professor
5	Non-Teaching Representative	Mr. K.Karthick	Administrative Officer
6	Member from Alumni	Mr. R.Kulandaisamy	Alumni
7	Member from Students Nominee	Mr. B.Tamilarasan	Student Nominee

IQAC – Coordinator

IQAC Coordinator

**Kaamadhenu Arts and Science College
Sathyamangalam.**



**Principal
Principal**

**Kaamadhenu Arts And Science College
Sathyamangalam.**



Dr. K. SENTHILKUMAR

Principal

**Kaamadhenu Arts and Science College
Sathyamangalam - 638 503**



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MINUTES OF IQAC MEETING

The IQAC meeting was held in the principal chamber on March 20, 2019 at 11.30 a.m.

1. The principal welcomed all the members and briefed them about the agenda of the meeting.
2. The IQAC coordinator confirmed the action taken report with the members on the observations made at the IQAC meeting held on 01.02.2019.
3. The NAAC files discussed and the following suggestions were made as under:

Criteria 1: Consolidate the addon course files

Criteria 2: To ensure that the evaluation of CIA test papers will be completed within 3 days from the date of the examinations.

Criteria 3: The conduct of extension activities increases every year.


Criteria 4: The institution updates its ERP software facilities.

Criteria 5: A faculty alumni coordinator should be made for each department, and they should ensure that they conduct alumni meetings.


Criteria 6: To make it compulsory for the teaching faculty to attend at least one faculty development programme in a year.


Criteria 7 requires the upload of the student handbook.

4. Planed to organize orientation Programme
5. The IQAC Coordinator delivered the vote of thanks to all.


IQAC-Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College
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FEEDBACK AND ACTION TAKEN REPORT

IQAC Meeting	Decision Taken	Action taken subsequently based on the agenda discussed in the IQAC meeting
Meeting held on 20.03.2019	Review of previous meeting minutes	All the points were unanimously approved.
	Orientation Programme	Organised orientation programme for students on 17.06.2019
	Review of NAAC Files	Recommendations given to all department heads to inculcate the audit findings



IQAC-Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College
Sathyamangalam.

Principal
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Principal
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