



KAAMADHENU ARTS AND SCIENCE COLLEGE

Approved by Govt. of Tamil Nadu • Recognized by UGC under 2(f) and 12(B) • Affiliated to Bharathiar University - Coimbatore
Kamadhenu Nagar, D.G.Pudur (Post), Sathyamangalam, Erode District, Tamil Nadu - 638 503
Ph : +91 4295 - 223 743, 223 843 Web : www.kascsathy.ac.in E-mail : office@kascsathy.ac.in

Date: 12.07.2021

Internal Quality Assurance Cell (IQAC)

CIRCULAR

The Internal Quality Assurance Cell meeting for the academic year 2021–22 will be held on July 16, 2021, at 11 a.m. at the IQAC of the college. The presence of all the members is solicited.


The following agenda will be discussed with the members at the time of the meeting.

Agenda:

1. Confirm the minutes of the previous meeting
2. Finalise Academic Calendar
3. Preparation of Lesson plan
4. Proposed activities for Committee and Clubs
5. Proposed Sports activities
6. Value Added Courses/Add-on Courses
7. Any other points


IQAC-Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College
Sathyamangalam.




Principal
Principal
Kaamadhenu Arts And Science College
Sathyamangalam.

Copy to:

All IQAC Members
All the HoDs
File


Dr. K. SENTHILKUMAR
Principal
Kaamadhenu Arts and Science College
Sathyamangalam - 638 503





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Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 16.07.2021 at 11.00 AM

Members Present

S.No	Chairperson/ Member	Name	Designation
1	Chairperson	Dr. K.Senthilkumar	Principal
2	Management Representatives	Ms. P.Arunthathi	Secretary
		Ms. P.Malar Selvi	Joint Secretary
3	Coordinator	Dr. A.Gurumoorthi	Assistant Professor
4	Teacher Representatives	Dr. R.Shanthi	Associate Professor
		Ms. T.Nathiya	Assistant Professor
		Dr. S.Umamaheswari	Assistant Professor
		Mr. M.Rajeshkumar	Assistant Professor
		Mr. P.Dharmarajan	Assistant Professor
		Mr. P.Sakthimurugan	Assistant Professor
	Dr. S.P.Priyadharshini	Assistant Professor	
5	Non-Teaching Representative	Ms. S.Subashini	Office Superintendent
6	Member from Local Society	Mr. B.Sethunivas	Local Society
7	Member from Alumni	Mr. R.Kulandaisamy	Alumni
8	Member from Students Nominee	Ms. M.Janani (Reg. No. 1921F0832)	Student Nominee


IQAC - Coordinator
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MINUTES OF IQAC MEETING

The IQAC meeting took place on July 16, 2021, at 11:00 a.m. The IQAC coordinator welcomed all the members and briefed them about the agenda of the meeting.

1. After the formal introduction of new members of IQAC, the principal placed before the members the action taken report on the observations made at the IQAC meeting held on March 23, 2021
2. Discussed and submitted the academic calendar for the preparation of the lesson plan
3. Prepared lesson plan entries made in ERP - camps before the classes open
4. Planned the club activities for the academic year 2021-22
5. It has been planned to conduct add-on and value-added courses for the students
6. IQAC members insisted the faculty members attend conferences or seminars
7. The IQAC coordinator delivered the vote of thanks to all


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FEEDBACK AND ACTION TAKEN REPORT

IQAC Meeting	Decision Taken	Action taken subsequently based on the agenda discussed in the IQAC meeting
Meeting held on 16.07.2021	Confirm the minutes of the previous meeting	Minutes of the previous meeting confirmed
	Finalise Academic Calendar	Academic Calendar finalised and submitted by the academic calendar committee
	Faculty members attend conference or seminars	IQAC implemented to all the faculty members attend atleast one conference or seminar during this academic year
	FDP	Organized one day FDP on Email Etiquettes for teaching faculties on 09.09.2021


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