



KAAMADHENU ARTS AND SCIENCE COLLEGE

Approved by Govt. of Tamil Nadu • Recognized by UGC under 2(f) and 12(B) • Affiliated to Bharathiar University - Coimbatore
Kamadhenu Nagar, D.G.Pudur (Post), Sathyamangalam, Erode District, Tamil Nadu - 638 503
Ph : +91 4295 - 223 743, 223 843 Web : www.kascsathy.ac.in E-mail : office@kascsathy.ac.in

Date: 03.07.2023

Internal Quality Assurance Cell (IQAC)

CIRCULAR

The Internal Quality Assurance Cell meeting for the academic year 2023–2024 will be held on July 7, 2023, at 10.30 am at the IQAC of the college. The presence of all the members is solicited. The following agenda will be discussed with the members at the time of the meeting.

Agenda:

1. Confirm the minutes of the previous meeting
2. Academic Calendar
3. Student Induction Programme for first years
4. Code of Conduct Programme
5. Club and Committee activities
6. Faculty Development Programme
7. Value Added courses
8. Internship/Field visit for project
9. Orientation programme for faculty members
10. CIA Answer paper with CO's Attainment
11. Assignment format with CO/PO Attainment

IQAC-Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College
Sathyamangalam.



Principal
Principal
Kaamadhenu Arts And Science College
Sathyamangalam.

Copy to:

- All the IQAC Members
- All the HoDs
- File



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Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 07.07.2023 at 10.30 am

Members Present

S.No	Chairperson/ Member	Name	Designation
1	Chairperson	Dr A Gurumoorthi	Principal
2	Management Representative	Ms P Arunthathi	Secretary
		Ms P Malar Selvi	Joint Secretary
3	Coordinator	Mr A P Tamilselvan	Assistant Professor
4	Teacher Representatives	Dr S Alakendran	Assistant Professor and Head
		Ms S Kavitha	Assistant Professor and Head
		Dr T Saravanan	Assistant Professor and Head
		Mr P Dharmarajan	Assistant Professor and Head
		Dr V J Nirmala	Assistant Professor and Head
		Dr R Rajesh	Assistant Professor and Head
	Mr A P Thangamuthu	Assistant Professor and Head	
5	Non-Teaching Representative	Ms. M Subhashini	Office Superintendent
6	Industry Person	Mr Ashok Paul	Co-Founder & Ceo Latlon Technologies Coimbatore
7	Academic Representative (External)	Dr K L Senthil Kumar	Professor, Department of Mechatronics Bannari Amman Institute of Technology Sathyamangalam
8	Local Society	Mr V Sundaram	Sri Sundar Mahal, Sathyamangalam
9	Alumni Representative	Mr R Kulandaisamy	Accounts Officer Bannari Amman Sugars Ltd Sathyamangalam
10	Member from Students Nominee	Ms P Tharani	Student Nominee

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Date: 07.07.2023

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MINUTES OF IQAC MEETING

The IQAC meeting took place on July 7, 2023, at 10:30 a.m. The IQAC coordinator welcomed all the members and briefed them about the agenda of the meeting.

1. Discussed and provided the Academic Calendar for preparation for the lesson plan.
2. Planned to organize student's induction programme for first years.
3. It is planned to organize a code of conduct for second and third year students.
4. Club and Committee events have been scheduled for the academic year 2023-2024.
5. IQAC planned to create an orientation session for newly hired faculty members.
6. Planned to organize FDP for teaching faculty members.
7. It has been planned to conduct value added and add-on courses for the students.
8. It is planned to send the students for internship training at various companies to enhance the student's experimental learning and field visit.
9. IQAC provided the CIA answer paper with CO attainment.
10. The IQAC coordinator delivered the vote of thanks to all.


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FEEDBACK AND ACTION TAKEN REPORT

IQAC Meeting	Decision Taken	Action taken subsequently based on the agenda discussed in the IQAC meeting
Meeting held on 07.07.2023	Confirm the minutes of the previous meeting	Minutes of the previous meeting confirmed
	Academic Calendar	Academic Calendar finalized and submitted by the academic calendar committee
	Students programme	Organized an opening ceremony, a code of conduct program, and a photo session for first year students.
	Orientation programme for faculty members	Organised orientation programme for new faculty members on 09.06.2023
	CIA Answer paper with CO's Attainment	Answer paper format was changed With CO's Attainment
	Faculty Development Programme	Organized one day FDP on NAAC Data filling and Progress on QIM for faculty members on 10.06.2023

IOAC-Coordinator
IQAC Coordinator
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