



KAAMADHENU ARTS AND SCIENCE COLLEGE

Approved by Govt. of Tamil Nadu • Recognized by UGC under 2(f) and 12(B) • Affiliated to Bharathiar University - Coimbatore
Kamadhenu Nagar, D.G.Pudur (Post), Sathyamangalam, Erode District, Tamil Nadu - 638 503
Ph : +91 4295 - 223 743, 223 843 Web : www.kascsathy.ac.in E-mail : office@kascsathy.ac.in

Date: 09.10.2023

Internal Quality Assurance Cell (IQAC)

CIRCULAR

We would like to inform you that the Internal Quality Assurance Cell members meeting are scheduled to take place on October 12, 2023, at 11 a.m. The venue for the meeting is the IQAC of the college. Your presence at this meeting is highly solicited, as we aim to discuss important matters pertaining to the quality assurance processes within our institution.

The agenda for the meeting is as follows:

1. Review of actions from the last meeting minutes
2. Communication of CIA Examination Results to Parents
3. Parents Meeting
4. To ensure effective subject content delivery in class
5. Post videos of subject lectures
6. Create IQAC-formatted assignment topics and share with students
7. NAAC Works
8. Cultural Activities
9. Sports Activities
10. Next Meeting Date and Adjournment

Your participation is integral to the success of our quality assurance initiatives, and we value your insights and contributions to the discussion.


09/10/23
IQAC Coordinator
IQAC Coordinator
Kaamadhenu Arts and Science College
Sathyamangalam.




09/10/23
Principal
Principal
Kaamadhenu Arts And Science College
Sathyamangalam.

Copy to:

- All Members of IQAC
- All Heads of Departments (HoDs)
- File



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Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 12.10.2023 at 11.00 a.m

MEMBERS OF IQAC

S.No	Name	Designation with Department	Position
1	Dr. A.Gurumoorthi	Principal	Chairperson
2	Ms. P.Arunthathi	Secretary	Member from Management
3	Ms. P.Malar Selvi	Joint Secretary	Member from Management
4	Dr. S.Alakendran	Associate Professor and Head, BBA	Teacher Representative
5	Ms. S.Kavitha	Assistant Professor and Head, English	Teacher Representative
6	Dr. T.Saravanan	Assistant Professor and Head, Commerce PA and IT	Teacher Representative
7	Dr. P.Dharmarajan	Assistant Professor and Head, PGRCA	Teacher Representative
8	Dr. V.J.Nirmala	Assistant Professor and Head, Mathematics	Teacher Representative
9	Dr. R.Rajesh	Assistant Professor and Head, PGRCS	Teacher Representative
10	Mr. A.P.Thangamuthu	Assistant Professor and Head, CA&IT	Teacher Representative
11	Mr. S.Subashini	Office Superintendent, Office	Non-Teaching Staff Representative
12	Mr. Ashok Paul	Co-Founder & CEO, Latlon Technologies, Coimbatore	Industry Person
13	Dr. K.L.Senthil Kumar	Professor, Department of Mechatronics, Bannari Amman Institute of Technology, Sathyamangalam	Academic Representative (External)
14	Mr. V.Sundaram	Proprietor, Sri Sundara Mahal, Sathyamangalam	Local Society
15	Mr. R.Kulandaisamy	Accounts Office, Bannari Amman Sugars Ltd, Sathyamangalam	Alumni Representative
16	Mr. A.P.Tamilselvan	Assistant Professor, PGRCS	Coordinator of IQAC
17	Ms. S.Tharani	III B.Sc.CS 'B' / 2122K2322	Students Nominee

[Signature] 12/10/23

IQAC Coordinator

IQAC Coordinator

**Kamadhenu Arts and Science College
Sathyamangalam.**



[Signature] 12/10/23

Principal

Principal

**Kamadhenu Arts And Science College
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Internal Quality Assurance Cell (IQAC)

MINUTES OF IQAC MEETING

The IQAC members convened for a meeting at the IQAC on October 12, 2023, at 11 a.m. The coordinator extended a warm welcome to all participants and provided an overview of the meeting's agenda.

1. The principal presented to the members the action taken report on the observations made at the IQAC meeting held on July 07, 2023.
2. Discussed the distribution of answer scripts, submission of internal marks, and intimation of results to the parents.
3. It is planned to conduct a parent meeting and record it properly.
4. To instruct faculty members to put effort into the effective delivery of subject content.
5. It is planned to post at least two subject videos.
6. It is planned to prepare the assignment topics in the given format of IQAC.
7. Submitted all the programme documents and files in the IQAC.
8. Discussed sports activities: Zumba Reels contest and National Sports Day competitions.
9. The Next IQAC Members Meeting: January 23, 2024.
10. The IQAC Coordinator delivered the vote of thanks to all.


IQAC Coordinator
IQAC Coordinator
Kamadhenu Arts and Science College
Sathyamangalam.




Principal
Principal
Kamadhenu Arts And Science College
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Date: 10.11.2023

Internal Quality Assurance Cell (IQAC) FEEDBACK AND ACTION TAKEN REPORT

IQAC Meeting	Decision Taken	Action taken subsequently based on the agenda discussed in the IQAC meeting
Meeting held on 12.10.2023	Review of actions from the last meeting minutes	The minutes of the previous meeting were confirmed.
	Communication of CIA Examination Results to Parents	Notified the parents regarding the CIA results.
	Parents Meeting	Held a parent meeting on 03.11.2023 and documented it appropriately.
	To ensure effective subject content delivery in class	All the HoDs made efforts to effectively deliver the course content to their faculty members.
	Post videos of subject lectures	All faculty members were provided with videos for at least two subjects.
	Create IQAC-formatted assignment topics and share with students.	Assignment topics were prepared and distributed to the students in the given format of IQAC.
	NAAC Works	All program documents and files were submitted to IQAC.
	Cultural and Sports Activities	Conducted the Zumba Reels Competition and National Sports Day competitions.

A. Haripriya 10/11/23
IQAC Coordinator
Kamadhenu Arts and Science College
Sathyamangalam.



[Signature] 10/11/23
Principal
Kamadhenu Arts And Science College
Sathyamangalam.